



NYBEP Ltd
Innovation Centre
Innovation Way
Heslington
York
YO10 5DG

Date as postmarked,

Post: Careers Adviser (CEIAG)
Hours: up to 37 hours per week*
**We encourage and accept applications for flexible working patterns & job shares*
Salary: c£28,000 - £32,000 per annum/pro rata (depending on experience)
Contract: Permanent
Application Deadline: None**

Dear Applicant,

Thank you for your interest in applying for the above post.

Please find enclosed a recruitment pack, which provides details about the position and company information on NYBEP. An Equal Opportunities Monitoring Form is also enclosed which I would be grateful if you could return with your application. CV's alone will not be accepted; all information in support of your application should be covered within the application form.

No candidate will meet every single desired qualification. If your experience looks a little different from what we've identified and you think you can bring value to the role, we'd love to learn more about you!

I look forward to receiving your application.

Yours sincerely,

Brianna Bratley

Finance and HR Adviser

***NYBEP will continuously review all applications and reserves the right to close applications on appointment of a suitable candidate(s)*